

To Examine The Experience Of Families Seeking Support To Deal With Problem Drug Use Within Their Family

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 MS Word Document, 61 kilobytes)

Background

The National Advisory Committee on Drugs (NACD) was established in July 2000 to advise the Government in relation to the prevalence, prevention, treatment/ rehabilitation and consequences of problem drug use in Ireland, based on the analysis of research findings and information. The Committee oversees the delivery of a work programme on the extent, nature, causes and effects of drug use in Ireland. The Committee comprises representatives nominated from relevant agencies and sectors, both statutory and non- statutory. The Committee reports to the Minister of State responsible for the National Drugs Strategy. Further information can be obtained from the NACD's website www.nacd.ie.

Commission

The NACD wishes to commission a study to examine the experience of families seeking support to deal with problem drug use within their family and to assess the types of services contacted by families, the response they received and the nature of the support given.

Background Information

As part of its ongoing discussion on the needs of families affected by drug problems, the NACD's consequences sub-committee wishes to examine the experience of families who seek support to deal with drug problems within their family; to assess the types of services contacted by families, the response they received and the nature of the support given.

The study will consist of a series of in-depth individual interviews with members from thirty families – twenty in Dublin and ten regionally – and a minimum of 40 interviews to be carried out. Interviewees must be aged 16 years and over to participate in the study. The interviews will collect contextual information relating to the socio-demographic profile of the family, the nature and duration of drugs and related problems in the family and the impact on family life. The study will then focus on a number of key questions:

- What support (and where) has been sought by the family/family member?
- What were their expectations in seeking this support?
- What support has been the most/least helpful?
- What are the barriers in seeking support?
- What would help family members to cope?

The data will be analysed and presented in the format of short case studies with accompanying maps of the services accessed by each family and a conclusion drawing together the key themes.

The Consequences sub-committee will provide guidance on accessing potential research participants through existing networks and contacts and will also provide guidelines regarding sensitivity and ethical issues relating to this study to the successful contractor.

Researchers and research teams with expertise in drug related and or family research are invited to tender for this study.

Duration of project

The project is expected to take twelve months to complete, commencing in January 2005 until December 2005. A liaison schedule will be agreed as part of the contract.

[Download **contract for research**](#) ( MS Word Document, 61 kilobytes)

Requirements

Tenderers must submit a written proposal detailing the following:

1. Research methodology to be employed, justification and how analysis will be conducted and reported on;
2. Consideration of ethical issues and where ethical approval will be sought if necessary;
3. Project management
4. Personnel involved, their credentials and track record;
5. Description of administrative and technical costs; and
6. Include an example of past work.

Evaluation of the submissions be will based on the following criteria:

Research methodology

Understanding of the project;
Understanding of the work involved;
Feasibility of the approach suggested.

Project management

Ability to deliver key outputs on time;
Clarity in description of milestones;
Credibility of personnel and consultants involved;
Track record.

Value for money


Description of cost;
Justification for proposed costs;
Best use of resources.

The standard contract terms and conditions are available from the office. However, specifics with regard to the tender brief, schedule of liaison, reports and payments, will be prepared separately on awarding the contract. Note that all tenderers must be

satisfied on submitting a proposal that the general terms of NACD contracts are acceptable to them as some clauses are non-negotiable.

The budget for this study is in the region of €120,000 including overheads and excluding VAT. Note the NACD will not pay overheads higher than 10% of project costs.

Closing date: Wednesday 22nd December 2004 no later than noon.

Tenderers will be required to sign a  MS Word Document, 25 kilobytes) [Declaration under the Freedom of Information Act, 1997](#)

An up to date Tax Clearance Certificate will be requested if the tender is successful.

It will also be necessary to include an **up to date Tax Clearance Certificate** valid for at least three months from the closing date above with the submitted tender.

The Tender (enclose 5 copies) should be addressed to:

The Secretary
NACD
3rd Floor, Shelbourne House
Shelbourne Road
Ballsbridge
Dublin 4
Tel: (01) 667 0760 / 667 0765;
Fax (01) 667 0828;
Email: info@nacd.ie

Tenders will **not** be accepted by email.

NOTE: TENDER RETURNS SHOULD BE MARKED:

Ref: Ten/FamilyStudy